

International Community Service Centre

Job vacancies:

1. 2020 全職/半職暑期活動助理 (6 至 8 月) 2020 Summer workers Full-time (June to August)
2. 助理活動幹事 Assistant Program Officer

- 大學程度，主修社會工作學系或有意修讀者優先
- 負責學校活動、暑期活動及社區服務，協助辦公室行政
- 中英文良好，熟悉電腦操作，勤力盡責，對人對工作有熱誠，熱心傳福音

REQUIREMENT:

We are looking for energetic, passionate and proactive undergraduate students who are interested in experiencing a solid career life with us in community service.

Duties:

- To assist in various projects and daily operations
- Planning and implementation of musicals, interest classes , programs and day camp
- Taking care of children and parents who come to our programs
- Logistics and setting up venues
- Manufacturing & Material Supply
- Human Resources
- Any duties as assigned by Centre-in-charge (CEO)

Who are our service centre looking for?

- Proactive with great sense of responsibility and strong learning ability
- Energetic with positive mindset
- Good interpersonal and communication skills
- Undergraduate or postgraduate of any disciplines
- As for Summer Worker : Able to work full-time from mid-July to Mid-Aug(can arrange leave for UNI interviews as for summer worker)

**Committed Christians who have hearts to serve God and men

Working Location: Diamond Hill, Kowloon ICQM

For those who are interested, kindly call 27772313 or 90497491 and leave your name to Mrs Maggie Chan to arrange for interview.